

# South Newcastle Federation

**Executive Headteacher:**  
**Mr Mark Heuston**  
**BA (Hons), M Ed**

## Clayton Hall Business and Language College



*Endeavour*

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Associate Headteacher:  
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## NCHS – The Science College



The Science  
College

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Associate Headteacher:  
Mrs Jill Adamson  
B Ed (Dist), NPQH

Our Ref: RR

Date: September 2011

Dear Parent/Carer

### RE : SAFER ROUTES TO SCHOOL – CYCLING

As part of our School Travel Plan we encourage pupils to walk or cycle to school. If your child wishes to cycle to school please fill in and return the slip below even if you filled in a form last year. Cycle Permits are valid from September to July only.

We offered Bikeability Courses to all students in Years 7 to 9 last year and will look to book them in again during 2011/12. This will give them the chance to improve their bike handling and general road skills. However, could you please be sure yourself that your child is safe to cycle on the roads in the meantime? There will also be a safety check of the bike before the permit is issued, performed by local cycle mechanics GOLDTEC.

The covered bike facilities have security cameras to monitor them during the day. The school and governors strongly recommend that pupils wear cycle helmets on their journeys to and from school.

I hope you will appreciate that we try to make sure that the pupils are safe on their cycles. **Pupils should cycle safely to school, get off their cycles at the gates and walk them in and out.** Cycles should be locked up and valuable items removed even though they are monitored. Cycle permits may be withdrawn if these requirements are not met.

Your child will only be issued a bike pass and allowed to cycle to school if his/her bike has **two working brakes**. BMX bikes or MTB bikes with only one brake will not be allowed and until pupils have two brakes they will be told not to ride to school until their bike has two working brakes.

All pupils can claim upon returning their forms a reflective jacket to ensure they are more visible during the winter months (see Mr Rhodes only).

Thank you for your co-operation and if there is anything else you need to know please contact us at school.

Yours sincerely  
Mr R Rhodes  
PE Department

**Please return the form below and keep the above for future reference**

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### CLAYTON HALL BUSINESS AND LANGUAGE COLLEGE – CYCLE PERMITS 2011/12

I wish my son/daughter to cycle to school.

CYCLE DETAILS			
Make			
Colour			
Frame Number			
Other special features			
My child will wear a cycle helmet	(please tick)	YES	NO

Pupils Name: \_\_\_\_\_ Form: \_\_\_\_\_

Signed: \_\_\_\_\_ (Parent/Carer) Date: \_\_\_\_\_

**Please return this slip to Mr Rhodes as soon as possible**

